

## Human Resources Office - Japanese Automation System ACTIVITY/HRO USER ACCOUNT REQUEST

1. Activity Name:(Full)		2. Organization Code:(Reference to HRO)																					
3. Name:(Last, First, Second Initial)		4. E-mail Address:																					
5. SSN/Employee No.:		6. DOB:(mm/dd/yyyy)	7. Phone:																				
8. Job Title:		9. Job No.:	10. Grade:																				
<p>11. Access Level:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <b>PD</b>  <input type="checkbox"/> Initiate  <input type="checkbox"/> Block 12  <input type="checkbox"/> Block 13  <input type="checkbox"/> Block 14  <input type="checkbox"/> Clearance  <input type="checkbox"/> PC(HRO Only) </td> <td style="width: 33%; vertical-align: top;"> <b>ONR</b>  <input type="checkbox"/> Initiate  <input type="checkbox"/> Block 14  <input type="checkbox"/> Clearance  <input type="checkbox"/> Block 15(HRO Only) </td> <td style="width: 33%; vertical-align: top;"> <b>RFP</b>  <input type="checkbox"/> Initiate  <input type="checkbox"/> Block 16  <input type="checkbox"/> Block 18  <input type="checkbox"/> Clearance  <input type="checkbox"/> Block 20(HRO Only) </td> </tr> </table>				<b>PD</b> <input type="checkbox"/> Initiate <input type="checkbox"/> Block 12 <input type="checkbox"/> Block 13 <input type="checkbox"/> Block 14 <input type="checkbox"/> Clearance <input type="checkbox"/> PC(HRO Only)	<b>ONR</b> <input type="checkbox"/> Initiate <input type="checkbox"/> Block 14 <input type="checkbox"/> Clearance <input type="checkbox"/> Block 15(HRO Only)	<b>RFP</b> <input type="checkbox"/> Initiate <input type="checkbox"/> Block 16 <input type="checkbox"/> Block 18 <input type="checkbox"/> Clearance <input type="checkbox"/> Block 20(HRO Only)																	
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To Name:																							
13. Signature:			14. Date:																				
15. Authorized Personnal Signature: / Phone		16. E-mail Address:	17. Date:																				
19. Note:																							
HRO IT Official Use Only																							
20. Recived Date		21. JAS Registered Date																					